



---

**MSCCSP MEETING**

**Date:** Tuesday, September 12, 2023

**Time:** 5:30 pm

**Location:** [Videoconference](#)

**AGENDA**

1. Call to order
2. Declaration of quorum
3. Approval of minutes from July 11, 2023, MSCCSP meeting
4. Guidelines Subcommittee report – Judge Shannon Avery
  - a. Proposed amendments to the instructions for calculating the offense score to address feigned weapons (**Action item**)
  - b. Proposed COMAR and guidelines manual clarifications to address SB 211 (2023) and the corresponding new PBJ, CP, § 6-220(c) (**Action item**)
  - c. Review of sentencing guidelines departure reasons (**Status report**)
5. Executive Director report – Dr. David Soulé
  - a. Introduction of new policy analyst/graduate research assistant (**Status report**)
  - b. Forthcoming November 13, 2023, offense table updates (**Status report**)
  - c. Sentencing guidelines training and judiciary feedback sessions (**Status report**)
  - d. Review of protocol for the December 5, 2023, public comments hearing (**Status report**)
6. Remaining 2023 meetings
  - a. December 5, 2023, public comments hearing, 5:00 pm (Maryland Judicial Center)
  - b. December 5, 2023, business meeting, starts 10 minutes after conclusion of the public hearing (Maryland Judicial Center)
7. Old business
8. New business and announcements
  - a. Maryland Office of the State Prosecutor request to review sentencing guidelines for violations involving abuse of a position of trust