Sentencing Guidelines Calculator Tool Available

The Maryland Automated Guidelines System (MAGS) was designed by the Maryland State Commission on Criminal Sentencing Policy (MSCCSP) to fully automate guidelines calculation in a web-based application that allows court and criminal justice personnel to complete and submit sentencing guidelines worksheets electronically. The MAGS application calculates scores automatically and presents the appropriate sentencing guidelines range for each case after a designated user enters the necessary convicted offense and prior record information.

MAGS is currently being utilized in the Montgomery County Circuit Court and the Calvert County Circuit Court. The Conference of Circuit Judges has approved the gradual roll-out of MAGS to the remaining 22 jurisdictions, and the MSCCSP is working with the Administrative Office of the Courts to develop a deployment schedule.

If you are in a jurisdiction that has not yet adopted MAGS, you can still benefit from automated guidelines calculation via the **Guidelines Calculator Tool (GLCT)**. Whereas MAGS requires a user ID and password for access to the application and is currently only available for cases sentenced in Montgomery and Calvert Counties, the GLCT is a stand-alone tool that can be utilized by anyone to calculate sample sentencing guidelines. No login is required to access the tool. No information entered into the GLCT will be saved or stored, but the user will be able to print a copy of the sample guidelines worksheet.

The GLCT can be accessed from the MSCCSP website under *Quick Links* on the left-hand side of the page at http://msccsp.org/.



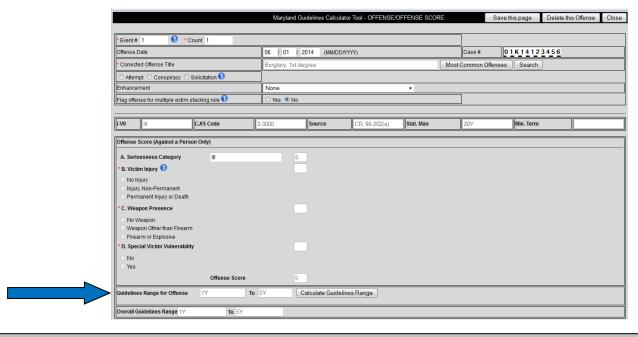
The GLCT prompts the user to enter information into three tabs or screens: (1) Offender Information, (2) Offender Score, and (3) List of Offenses.



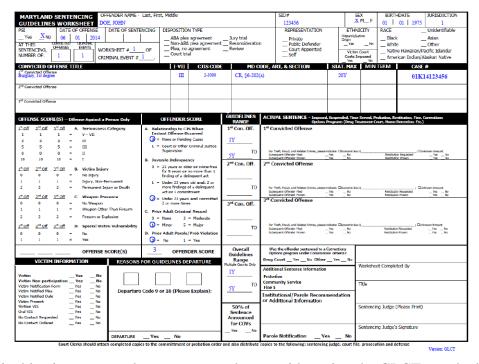
Fields marked with a red asterisk (*) are required fields that are the minimum necessary information needed to calculate the guidelines range. Fields marked with \bigcirc provide the user with an expanded explanation.



Once the Offender Score and convicted offense information has been entered, selecting the *Calculate Guidelines Range* button will calculate the guidelines range for the individual offense as well as the overall guidelines range for the case.



After entering all required information, a PDF version of the guidelines worksheet can be viewed and printed by clicking on the *View worksheet PDF* button located at the bottom left corner of the GLCT.



Court and criminal justice personnel are encouraged to consider using the GLCT to calculate sample sentencing guidelines. The tool is especially useful in complex sentencing scenarios where guidelines calculation errors are more likely to error (e.g., cases involving multiple offenses, multiple events, and/or sentencing enhancements). Please keep in mind that any case created in the GLCT will <u>not</u> be saved, and you will not be able to access any entered information after you close your web browser. Additionally, if a worksheet is generated using the GLCT, it will be necessary to make copies of the worksheet and distribute them to the appropriate parties, including sending a hard copy of the final completed and signed worksheet to the MSCCSP office.

Questions? Contact the MSCCSP Helpdesk – <u>msccsp@umd.edu</u> – 301.403.4165.